



State of Illinois
Central Management Services

FISCAL YEAR 2019 COMMUNITY COLLEGES SUPPLIER DIVERSITY REPORT

Monetary Award Program

PUBLIC ACT 100-0140

District Name

Augustana College
Blackburn College
Bradley University
Chamberlain University
Columbia College Chicago
Depaul University
DeVry University
Dominican University
Eureka College
Illinois College
Illinois Institute of Technology
Illinois Wesleyan University
Lake Forest College
Lincoln College
Loyola University
MacMurray College
McKendree University
National Louis University
North Central College
North Park University
Northwestern University
Olivet Nazarene University
Quincy University
Robert Morris University
Roosevelt University
Saint Xavier University
School of the Art Institute of Chicago
University of Chicago
University of St Francis
Wheaton College

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Augustana College

Institution Address: 639 38th Street

City: Rock Island

State: IL

Zip: 61201

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Malhar Saheed

Address: Business Office, 639 38th Street

City: Rock Island

State: IL

Zip: 61201

Phone Number: 309-794-7499

Email: _____

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. Minority Business Enterprise (MBE)

2. Veteran Owned Small Business (VOSB)

3. Persons with Disability Business Enterprise (PBE)

4. Women Business Enterprise (WBE)

5. Women/Minority Business Enterprise (WMBE)

6. _____

7. _____

8. _____

9. _____

10. _____

This report covers (please select): ☒ Fiscal year ☐ calendar year 20 19.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$18,578,468

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBES.					
Total Spend with M/W/VBES:		None	None	\$60,857.21	N/A
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBES and complete the chart for each commodity code or description.					
Code/Description 1:	96130	None	None	\$54,156.93	89%
Code/Description 2:	91500	None	None	\$5,452.28	9%
Code/Description 3:	24028	None	None	\$1,248.00	2%
Code/Description 4:					
Code/Description 5:					
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

Explanation of the results of the report and future tactics to attract more diverse vendors:

Consistent with most private colleges we do not have formal percentage goals (percentage of total spend) such as state schools and government organizations. We are committed to the goal of developing mutually beneficial relationships by promoting opportunities to qualified diverse enterprises and fostering the college mission of welcoming diversity to our students, faculty, staff, and community. The businesses awarded contracts will still be chosen based on merit. In order to attract more diverse vendors we will utilize databases to target businesses, invite them to bid on opportunities, and create more awareness within college departments.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@Illinois.gov ATTN: Harry Reinhard.

Institution Name: Blackburn College
Institution Address: 700 College Ave
City: Carlinville State: IL Zip: 62626

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Steve Morris
Address: Same as above
City: _____ State: _____ Zip: _____
Phone Number: 217-854-5513 Email: steve.morris@blackburn.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. DAS Consulting Services
2. _____
3. MASCO Packaging
4. _____
5. Watts Copy Systems
6. _____
7. _____
8. _____
9. _____
10. _____

This report covers (please select): ☒ fiscal year ☐ calendar year 20 19.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$16.5 m budgeted expenditures

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:	40,000	210%		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:	WMBE	5000	210%	
Code/Description 2:	WBE	35000	210%	
Code/Description 3:				
Code/Description 4:				
Code/Description 5:				
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Bradley University
Institution Address: 1501 W Bradley Avenue
City: Peoria State: IL Zip: 61548

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Diane Smith
Address: 1501 W Bradley Avenue
City: Peoria State: IL Zip: 61548
Phone Number: (309)677-3117 Email: dms@bradley.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|------------------|----------------|
| 1. <u>WBE</u> | 2. <u>WMBE</u> |
| 3. <u>MBE</u> | 4. <u>VOSB</u> |
| 5. <u>SDVOSB</u> | 6. <u>SWS</u> |
| 7. <u>PBE</u> | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$33,956,000

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:	0	0.00		0.00
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:		0.00		0.00
Code/Description 2:		0.00		0.00
Code/Description 3:		0.00		0.00
Code/Description 4:		0.00		0.00
Code/Description 5:		0.00		0.00
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

While Bradley University has not established monetary goals, we will continue to search for and utilize women-owned, minority-owned, and veteran-owned (WMV-owned) businesses through our bid processes. We will include a link to the WMV-owned businesses registered with the State of Illinois CMS on our bid policy website to encourage our staff to include WMV-owned businesses in the University's bidding process when the services align with the University's needs.

The University will also make positive efforts when expending Federal funds to use small businesses, minority-owned firms and women's business enterprises whenever possible in accordance with Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR-200).

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Chamberlain University
Institution Address: 1221 N Swift Road
City: Addison State: IL Zip: 60101

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Grace Vasquez
Address: 3005 Highland Avenue
City: Downers Grove State: IL Zip: 60515
Phone Number: 630-487-4447 Email: graciela.vasquez@adtalem.com

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|--|
| 1. <u>SAM - System for Award Management</u> | 2. <u>State of Illinois</u> |
| 3. <u>State of New York</u> | 4. <u>State of Florida</u> |
| 5. <u>State of California</u> | 6. <u>California Public Utilities Commission</u> |
| 7. <u>WBENC</u> | 8. <u>MBE</u> |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$132,468,834 - Addressable spend

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBES.					
Total Spend with M/W/VBES:		\$6,623,441		See Attached	
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBES and complete the chart for each commodity code or description.					
Code/Description 1:	See Attached	See Attached		See Attached	
Code/Description 2:	See Attached	See Attached		See Attached	
Code/Description 3:	See Attached	See Attached		See Attached	
Code/Description 4:	See Attached	See Attached		See Attached	
Code/Description 5:	See Attached	See Attached		See Attached	
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

Chamberlain University Supplier Diversity Reporting for FY19

Chamberlain University consists of 22 campuses in 15 states, has a growing online presence, and is a wholly-owned subsidiary of Adtalem Global Education (Adtalem).

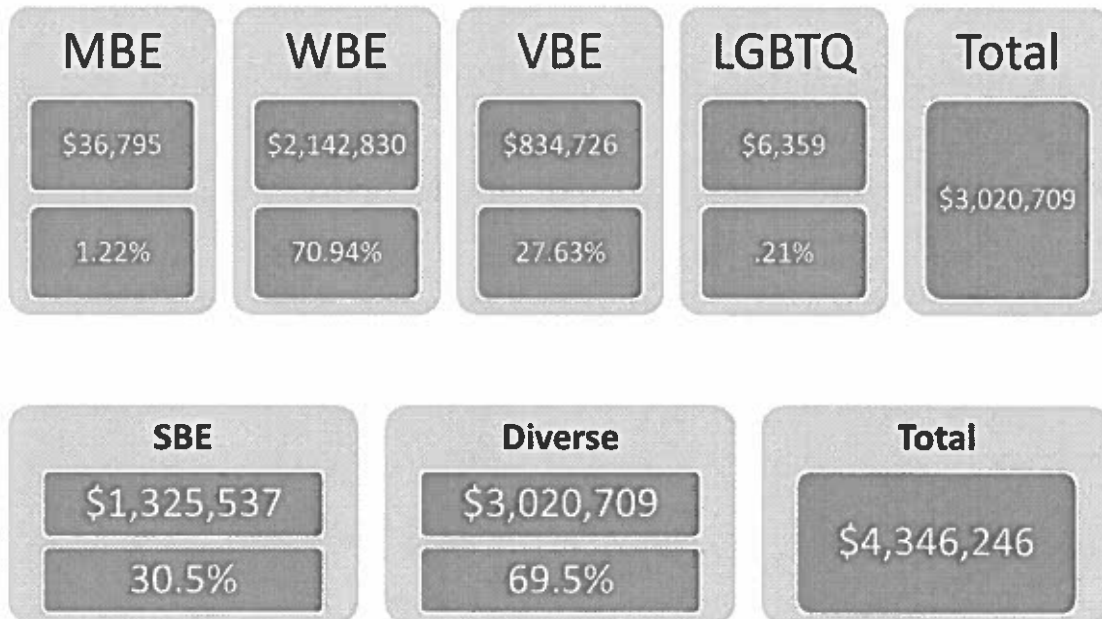
Adtalem is proud to serve a culturally and ethnically diverse student population and our commitment to diversity extends to our supply chain. To this end, Adtalem creates an equal opportunity for all suppliers to participate in the procurement process and is committed to diversity and nondiscrimination in its business operations.

Adtalem's annual goal was 6% of addressable spend in 2019. This includes Tier II Direct Diversity Spend and Small Business. Although this is a combined goal for Adtalem and its subsidiaries, the below charts detail the spend which is attributable solely to all Chamberlain University locations.

DIVERSE SPEND DETAILS

CHAMBERLAIN UNIVERSITY

Fiscal Year 2019



CATEGORY BREAKDOWN

CHAMBERLAIN UNIVERSITY – all locations

Fiscal Year 2019



ILLINOIS VS NON-ILLINOIS DIVERSE SPEND

CHAMBERLAIN UNIVERSITY – all locations

(Based on Supplier remit to address)

Illinois Suppliers	Non-Illinois Suppliers	Total
• \$639,980	• \$2,381,730	• \$3,020,709

EXCLUSIONS

Payments made for the goods and services listed below are non-addressable and considered Exclusions.

- Employee expenses (salary, benefits, expense reimbursements, etc.)
- Adtalem (parent company) expenses (legal, accounting etc.)
- Student Refunds
- Utility services
- Charities

DIVERSITY SPEND INCREASE TACTICS

- **Executive Communication Plan** – Share Adtalem’s Supplier Diversity goals with all Adtalem colleagues to set forth our expectations and minimum standards for all suppliers and to encourage their selection of Diverse Suppliers.
- **Tier II** – Build a robust reporting structure for Tier I suppliers to report Tier II Diverse spend. Work with Adtalem suppliers to have spend broken down by institution.
- **Join a diversity organization.**

For more information on Adtalem’s Supplier Diversity Program please see the following:

- <https://www.adtalem.com/sustainability>
- https://www.adtalem.com/sites/g/files/krcnkv321/files/migrations/media/Adtalem_Supplier_Diversity_Policy.pdf

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Columbia College Chicago
Institution Address: 600 South Michigan Ave.
City: Chicago State: IL Zip: 60605

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: _____
Address: 600 South Michigan Ave.
City: Chicago State: IL Zip: 60605
Phone Number: _____ Email: _____

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|-----------------------|--|
| 1. <u>BEP</u> | 2. <u>City of Chicago</u> |
| 3. <u>Cook County</u> | 4. <u>(all national Third Party certifying agencies)</u> |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☐ fiscal year ☐ calendar year 20____.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: _____

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:			2	75	2
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Painting Services	75	2	75	2
Code/Description 2:	Office Supplies	75	2	75	2
Code/Description 3:		75	2	75	2
Code/Description 4:		75	2	75	2
Code/Description 5:		75	2	75	2
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: DePaul University
Institution Address: 1 E. Jackson Blvd.
City: Chicago State: IL Zip: 60604

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Kevin Achettu, Procurement Operating
Address: 55 E. Jackson Blvd.
City: Chicago State: IL Zip: 60604
Phone Number: 3123625515 Email: kachettu@depaul.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|---|
| 1. <u>Chicago Minority Supplier Development Council</u> | 2. <u>State of Illinois Department of Central Management Services</u> |
| 3. <u>National Minority Supplier Development Council</u> | 4. <u>State of Illinois Department of Transportation</u> |
| 5. <u>Women's Business Development Center</u> | 6. <u>U.S. Small Business Administration</u> |
| 7. <u>City of Chicago Department of Procurement Services</u> | 8. _____ |
| 9. <u>Cook County Office of Contract Compliance</u> | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$152,669,030

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		N/A	N/A	\$8,608,097	6.3%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Physical Plant	N/A	N/A	\$4,327,443	17.0%
Code/Description 2:	Professional Serv.	N/A	N/A	\$2,729,403	24.7%
Code/Description 3:	Library Materials	N/A	N/A	\$398,911	7.3%
Code/Description 4:	Furniture & Eq.	N/A	N/A	\$339,418	8.8%
Code/Description 5:	Serv. & Eq. Contracts	N/A	N/A	\$167,657	1.8%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



DEPAUL UNIVERSITY

COMMUNITY & GOVERNMENT RELATIONS

November 15, 2019

Mr. Harry Reinhard
Illinois Department of Central Management Services
Business Enterprise Program
Submitted in PDF form via e-mail to BEP.CMS@Illinois.gov

Dear Mr. Reinhard,

Pursuant to Public Act 100-1040, please find a report from DePaul University on its voluntary supplier diversity results for fiscal year 2019.

The total budgeted expenditures for the period is \$152,669,030. This figure excludes FY19 expenditures on salaries, benefits, interest expense and bank fees, depreciation, bad debt expense, taxes and financial aid.

Below is an excerpt from DePaul University's purchasing policy that explains the results of this report as well as the tactics to be employed to achieve a diverse array of vendors:

"The university's economic reach has the potential to add to the viability and sustainability for diverse business owners and companies that work and conduct business in the Chicagoland area and across the state. The university's Catholic, Vincentian and urban mission calls us to foster the economic growth in the urban communities of which we are an integral member. Toward this aim, the university is committed to the use of its purchasing power to enhance employment and business opportunities for MWO businesses.

DePaul University will ensure the bidding process is competitive and inclusive, so as to provide opportunities for minority-owned, women-owned, small, disadvantaged, and veteran (and service-disabled veteran)-owned businesses to compete for the university's business."

DePaul University looks forward to working with your office to advance our shared goals. Please feel free to contact me if I may provide additional information.

Sincerely,

Peter Coffey

Associate Vice President for Community & Government Relations

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: DeVry University, Inc.
Institution Address: 1200 E. Diehl Rd.
City: Naperville State: IL Zip: 60563

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Loveeta Baggett
Address: 1200 E. Diehl Rd.
City: Naperville State: IL Zip: 60563
Phone Number: 630-505-7346 Email: loveeta.baggett@devry.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--------------------------|-----------|
| 1. <u>Minority-Owned</u> | 2. _____ |
| 3. <u>Women-Owned</u> | 4. _____ |
| 5. <u>Veteran-Owned</u> | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 20____.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: _____

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:				
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:				
Code/Description 2:				
Code/Description 3:				
Code/Description 4:				
Code/Description 5:				
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



NAPERVILLE HOME OFFICE

1200 East Diehl Rd.
Naperville, IL 60563
630-515-7700

DeVry University Supplier Diversity Program Initiatives

In 2018 DeVry University developed a Supplier Diversity Program in order to increase opportunities for diverse vendors. DeVry University accepts and recognizes women – owned, minority – owned and veteran – owned vendors. In effort to grow our Supplier Diversity Program, we have implemented the following:

1. Request information from current vendors regarding their supplier diversity program.
2. Include a form requesting information on diversity certification in all RFP's/RFI's.
3. Educate our employees on the importance of supplier diversity.

DeVry University is proud to serve a culturally and ethnically diverse student population. We are committed to diversity among the suppliers we choose to provide products and services to our students and to our organization.

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Institution Name: DOMINICAN UNIVERSITY
Institution Address: 7900 W. Division Street
City: River Forest State: IL Zip: 60305

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Dominican University-Accounts Payable Department
Address: 7900 W. Division Street
City: River Forest State: IL Zip: 60305
Phone Number: 708-524-6770 Email: ddumas@dom.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|--|
| 1. <u>Department of Procurement Services-City of Chicago</u> | 2. <u>Illinois Department of Central Management Services</u> |
| 3. <u>National Women's Business Association</u> | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 20____.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 65,375,000

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		1,960,000	65,375,00%	119,500	65,375,00%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	MBE	119,500	65,375,00%	119,500	65,375,00%
Code/Description 2:	WBE	119,500	65,375,00%	119,500	65,375,00%
Code/Description 3:		119,500	65,375,00%	119,500	65,375,00%
Code/Description 4:		119,500	65,375,00%	119,500	65,375,00%
Code/Description 5:		119,500	65,375,00%	119,500	65,375,00%
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Eureka College
Institution Address: 300 E. College Avenue
City: Eureka State: IL Zip: 61530

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Jeremy Mischler
Address: 300 E College Avenue
City: Eureka State: IL Zip: 61530
Phone Number: 309-467-6396 Email: jmischler@eureka.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---------------|-----------|
| 1. <u>All</u> | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$10.5M

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		\$33,000			
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	WBE				
Code/Description 2:					
Code/Description 3:					
Code/Description 4:					
Code/Description 5:					
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

Eureka College

Illinois Higher Education Diversity Report Narrative

Eureka College was founded by abolitionists from Kentucky who were members of the Christian Church (Disciples of Christ). Those pioneers believe in an education infused with values as a basis for leadership. Chartered by the Illinois Legislature in 1855, Eureka was the first college in the state and third in the nation to admit men and women on an equal basis. Diversity was then, and continues to be today, one of the core values at Eureka College.

While our location in central Illinois provides limited access to minority-owned, women-owned, and veteran-owned businesses, we have actively been reaching out to organizations that fall under these classifications by utilizing the CMS certified director. With limited capital funds available for capital projects on campus, we have mostly been limited to business that can help operationally. We expect that our supplier diversity will grow in the coming years as capital funding becomes available. Our goal of \$33,000 for fiscal year ending June 30, 2020 is modest compared to larger institutions, but would represent a 10% increase over the previous year.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Illinois College
Institution Address: 1101 West College Avenue
City: Jacksonville State: IL Zip: 62650

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Melissa Dyson
Address: 1101 West College Avenue
City: Jacksonville State: IL Zip: 62650
Phone Number: 217-245-3080 Email: mdyson@ic.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|---|
| 1. <u>Minority Business Enterprise (MBE)</u> | 2. <u>Women/Minority Business Enterprise (WMBE)</u> |
| 3. <u>Women Business Enterprise (WBE)</u> | 4. <u>Veteran Owned Small Business (VOSB)</u> |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$11,813,233

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		\$118,132	1%		1%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Painting & Maint		1%		1%
Code/Description 2:	Professional Medical Services		1%		1%
Code/Description 3:	Travel, Higher Education		1%		1%
Code/Description 4:			1%		1%
Code/Description 5:			1%		1%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Illinois Institute of Technology
Institution Address: 10 W. 35th Street
City: Chicago State: IL Zip: 60616

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Snow Rutkowske, Director, Procurement Services
Address: 10 W. 35th Street, 13th Floor
City: Chicago State: IL Zip: 60616
Phone Number: 312.567.3677 Email: srutkowske@iit.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|--|
| 1. <u>Illinois Tech recognize all certifications including:</u> | 2. <u>All City of Chicago Certifications</u> |
| 3. <u>All State of IL Certifications</u> | 4. <u>All Cook County Certifications</u> |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020 Goals.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$248,504,000 in total FY20 budget (\$100,000,000 in total non-personnel and capital expenditures)

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal for FY20		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		\$9,000,000	4% of FY20 Total		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Capital Projects	\$6,250,000	2.6%		
Code/Description 2:	MRO Services	\$1,500,000	0.6%		
Code/Description 3:	Catering	\$700,000	0.3%		
Code/Description 4:	IT Services / Products	\$300,000	0.1%		
Code/Description 5:	Print / Promo Products	\$250,000	0.1%		
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

Illinois Institute of Technology is in the process of finalizing a university-wide Diverse and Disadvantaged Supplier Program. Earlier this year, we implemented an eProcurement solution, Unimarket, which enables us to better identify, track, and drive spend to our preferred supplier partners and diverse / disadvantaged vendors. This is the first year that we are setting spend goals with diverse / disadvantaged suppliers for our non-capital spending. Illinois Tech already has a 30% spend goal with minority and women-owned businesses on capital projects.

For Fiscal Year 2020 (June 1, 2019 through May 31, 2020), our objectives are to identify and encourage spend through diverse / disadvantaged suppliers both directly and at the tier II level through preferred supplier partnerships, with the aim of achieving a total spend goal of \$9M for the fiscal year, which is approximately 4% of our total budget of \$248M for FY20, inclusive of salary, benefits, operating, and capital spend. Please note that 60% of our total annual budget goes towards compensation for our faculty and staff, leaving \$100M in the university's expense base.

We have provided below a supplemental diverse supplier spend calculation table using \$100M (meaning it includes only non-personnel and capital spend) as the spend base for FY2020.

Description	Spend Goal for FY2020	
	\$ of Spend Base	% of Total
Total Spend with M/W/VBEs:	\$9,000,000	9.0%
Breakdown by Top 5 Spend Categories		
Code / Description 1: Capital Projects	\$8,250,000	8.3%
Code / Description 2: MRO Services	\$1,500,000	1.5%
Code / Description 3: Catering	\$700,000	0.7%
Code / Description 4: IT Services/ Products	\$300,000	0.3%
Code / Description 5: Print / Promo Products	\$250,000	0.3%

Currently we recognize and accept all City of Chicago, Cook County, and State of Illinois supplier certifications for minority-owned, women-owned, and veteran-owned businesses. We also encourage doing business with HUBZone certified vendors within the Illinois Tech surrounding communities, disabled-owned businesses, and LGBTQ-owned businesses. We plan to host a diverse/ disadvantaged supplier fair in Spring 2020 to increase campus departments' exposure and knowledge of qualified diverse/ disadvantaged suppliers, provide information to these vendors on how to do business with the university, and also encourage tier II spend and/or partnership through our preferred suppliers.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Illinois Wesleyan University
Institution Address: 1312 Park Street
City: Bloomington State: IL Zip: 61702

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Matt Bierman
Address: 1312 Park Street
City: Bloomington State: IL Zip: 61702
Phone Number: 309-556-3021 Email: mbierman@iwu.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$73,808,451

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:			0.037%	\$100,040	0.037%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:		\$100,040	0.037%	\$100,040	0.037%
Code/Description 2:		\$100,040	0.037%	\$100,040	0.037%
Code/Description 3:		\$100,040	0.037%	\$100,040	0.037%
Code/Description 4:		\$100,040	0.037%	\$100,040	0.037%
Code/Description 5:		\$100,040	0.037%	\$100,040	0.037%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



Supplier Diversity
Illinois Wesleyan University
2019

As our mission¹ states, Illinois Wesleyan University is actively committed to diversity and social justice as well as inquiry and education. Our programs and learning environment provide an opportunity for any student or employee to thrive and better themselves. We will continue to seek opportunities to improve the diversity of our vendor program. We appreciate the societal benefit of creating opportunities beyond our campus. As with any program such as this, we will consider this along with other campus priorities as we select partners with whom we conduct business.

To date our systems and programs have not collected or considered vendor ownership. The report that is provided reflects limited information that we have in order to even complete such a request. We do not track the ownership of our vendors separately. The information provided is calculated by cross referencing our accounts payable vendors with those on the state directory. This method is certainly flawed. It will take some time and some technology changes for us to begin to collect this information in a manner that will be helpful to the supplier diversity goals of the state. For this reason, we are not providing a goal at this time.

We request clarification on what is considered a vendor and how this calculation should be approached. In our list we have included our long term debt payments, Not-for-Profit vendors and publicly traded companies, which skews the data as the state provided list does not include all of those entities. We did exclude any employee benefits or reimbursements that were made.

¹ Illinois Wesleyan University, an independent, residential, liberal arts university founded in 1850, strives to attain the ideal of a liberal education while providing unique opportunities with distinctive curricula and programs. A liberal education at Illinois Wesleyan fosters creativity, critical thinking, effective communication, strength of character and a spirit of inquiry. Our curriculum deepens the specialized knowledge of a discipline with a comprehensive world view. The Illinois Wesleyan experience affords the greatest possibilities for realizing individual potential while preparing students for democratic citizenship and life in a global society. As the University pursues this ideal for all of our students, we help students to follow a wide range of career and life paths, offering diverse curricula in liberal arts, fine arts and professional programs as well as opportunities for interdisciplinary study and off-campus learning. The University through our policies, programs and practices is committed to diversity, social justice and environmental sustainability. A tightly knit, supportive university community, together with a variety of opportunities for close interaction with excellent faculty, both challenges and supports students in their personal and intellectual development

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Lake Forest College
Institution Address: 555 N. Sheridan Rd
City: Lake Forest State: IL Zip: 60045

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Jessica West
Address: 555 N. Sheridan Rd
City: Lake Forest State: IL Zip: 60045
Phone Number: 847-735-5039 Email: AccountsPayable@lakeforest.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|---|
| 1. <u>Minority Business Enterprise</u> | 2. <u>Veteran Owned Small Business</u> |
| 3. <u>Women Business Enterprise</u> | 4. <u>Economically Disadvantaged Women Owned Small Business</u> |
| 5. <u>Women Owned Small Business</u> | 6. <u>WBENC</u> |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$20,955,082 (Excludes salaries, taxes, debt interest and depreciation)

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		0	0	730,960	3.5%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Construction			500,105	2.4%
Code/Description 2:	Facility Maintenance			230,855	1.1%
Code/Description 3:					
Code/Description 4:					
Code/Description 5:					
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



LAKE FOREST
COLLEGE

Lake Forest College currently does not have any numerical goals in place for its supplier diversity. Per our mission statement, "we embrace cultural diversity." A goal for the College is to increase diversity in all aspects at the College. The College has historically focused on the diversity of faculty, staff, and students, but we would like to increase the diversity of the College's suppliers. To do this, the College will begin tracking the diversity certifications of its suppliers and encourage campus wide spending with vendors. The College's purchasing is decentralized, so the goal for diversity in suppliers as well as faculty, staff and students needs to span the entire campus. The College hosts biannual diversity conferences for its faculty and staff where this discussion can take place.

Sincerely,

Jessica West

Jessica West
Controller

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Lincoln University DBA Lincoln College

Institution Address: 300 Keokuk Street

City: Lincoln

State: IL

Zip: 62656

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Kathy Sheley

Address: 300 Keokuk Street

City: Lincoln

State: IL

Zip: 62656

Phone Number: 217-735-7223

Email: ksheley@lincolncollege.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. NMSDC - Minority-owned suppliers

2. Disadvantaged Business Enterprise

3. WBENC - Women's Business Enterprises

4. U.S. Department of Veteran Affairs

5. U.S. Small Business certification

6. _____

7. _____

8. _____

9. _____

10. _____

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$5,817,900

Please complete the table below for the entire budget of the Institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		112,358	2.00%		2.00%
Below, please list the commodity code or description of goods/services for the 5 categories in which your Institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Office Expense	21,692	2.00%		2.00%
Code/Description 2:	Contractual Expenses	18,176	2.00%		2.00%
Code/Description 3:	Food Service Supplies	19,200	2.00%		2.00%
Code/Description 4:	Information Technology	7,520	2.00%		2.00%
Code/Description 5:			2.00%		2.00%
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



Business Office

Lincoln University
DBA: Lincoln College
Voluntary Supplier Diversity Program
FY19 Annual Report
For Periods 7/1/2018 through 6/30/2019

Lincoln College's Supplier Diversity Program is in its early stages. We are developing a process to seek out diverse suppliers in an attempt to expand the number of companies that are participating in these programs locally.

Due to the small population in our community, we are faced with the challenge of very few local certified businesses that are minority-owned, veteran-owned, female-owned and owned by persons with disabilities. As of this report, there were only 3 certified vendors in the Logan County area.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

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Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Loyola University Chicago

Institution Address: 1032 W. Sheridan Road

City: Chicago

State: Illinois

Zip: 60660

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Calvin Lyons & Cecilia Rodriguez

Address: 1032 W. Sheridan Road

City: State: Zip: Chicago, Illinois 60660

Phone Number: Email: clyons6@luc.edu crodriguez8@luc.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|---|
| 1. City of Chicago | 2. State of Illinois |
| 3. Chicago Minority Business Council | 4. Women Business Enterprise National Council |
| 5. National Minority Supplier Development Council | 6. National Veteran Business Council |
| 7. LGBT Business Enterprise | 8. Small Business Development |
| 9. | 10. |

This report covers (please select): ☒ fiscal ____ year calendar year 2019

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$97,333,882.00 Dollars Subject To Goal

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBES.					
Total Spend with M/W/VBES:		\$9,733,000.00	10%		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBES and complete the chart for each commodity code or description.					
Code/Description 1:	Printing	\$171,055.00	10%		
Code/Description 2:	Professional Consulting	\$1,318,959.00	10%		
Code/Description 3:	Contracted Outsourced Services	\$993,605.00	10%		
Code/Description 4:	Supplies	\$681,211.00	10%		
Code/Description 5:	Facility Rental	\$ 52,225.00	10%		
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

Supplier Diversity Narrative

- Supplier Diversity Council established July 2019 from various internal departments to develop and implement a supplier diversity program, develop goals, and develop internal process to identify and communicate purchasing opportunities.
- New tracking system developed and put in place effective October 2019 to track and tag certified vendors, vendors will directly send their certification through our new systems.
- Loyola University Chicago's Facility Management Division actively works to strengthen and enhance its partnership with MBE, DBE and veteran owned businesses. Loyola's construction projects have a goal of 15% of the construction cost to be provided by MBE and 5% of construction cost to be by WBE.
- Loyola program includes LGBTQIA+, Local expenditure, and Disabled Veterans
- Loyola University also monitors Tier 2 diverse spend reporting from our preferred vendors
 - Millard Group
 - CDW – have a tier 2 reporting
 - Warehouse Direct
 - Aramark
 - Ricoh
 - Enterprise

Areas where we need to improve

- Increasing awareness of our Supplier Diversity initiatives
- Outreach more diverse vendors
- Expansion of staff for internal, external outreach, marketing and training resources.

Supplier Diversity Narrative

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 - Ricoh
 - Enterprise

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ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: MacMurray College
Institution Address: 447 E College Ave
City: Jacksonville State: IL Zip: 62650

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Andrew Sidock
Address: 447 E College Ave
City: Jacksonville State: IL Zip: 62650
Phone Number: 217 479-7066 Email: andrew.sidock@mac.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|--|
| 1. <u>City of Jacksonville</u> | 2. <u>Morgan County</u> |
| 3. <u>IDOT</u> | 4. <u>IL CMS Business Enterprise Program</u> |
| 5. <u>Womens Business Development Council</u> | 6. <u>National Minority Supplier Development Council</u> |
| 7. <u>US Small Business Administration</u> | 8. <u>US Dept of Veteran Affairs-VetBiz Program</u> |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 2,305,231

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		25,000	1.08		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	42000/Furniture	15000	.65		
Code/Description 2:	42008/Furniture, chairs	5000	.215		
Code/Description 3:	60000/Office machines	5000	.215		
Code/Description 4:					
Code/Description 5:					
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

MacMurray College supports women, minority and veteran owned business enterprises.

In order to accomplish College goals for diversity, the MacMurray College business office is:

- Developing a comprehensive database of M/W/VBE suppliers
- Identifying local, regional and national M/W/VBE suppliers that can deliver high quality products and services at competitive prices.
- Encouraging Departments to obtain products/services from certified M/W/VBE suppliers whenever possible.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: McKendree University
Institution Address: 701 College Rd
City: Lebanon State: IL Zip: 62254

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Hilary Smith
Address: 701 College Rd
City: Lebanon State: IL Zip: 62254
Phone Number: 618-537-6981 Email: hbsmith@mckendree.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|--|
| 1. <u>State of Illinois Business Enterprise Program</u> | 2. <u>State of Illinois Veteran Business Program</u> |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$ 36,789,373

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:	0	0		0
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:		0		0
Code/Description 2:		0		0
Code/Description 3:		0		0
Code/Description 4:		0		0
Code/Description 5:		0		0
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



Illinois Higher Education Supplier Diversity Report Narrative

The report has been completed without a supplier diversity program in place at this time. McKendree University has not established such a program and therefore does not have goals established at report date. The University will take steps to begin discussions with integral upper management, staff and faculty as to how, when and what the University supplier diversity program will look like and when to begin the program. The University is in a transition period from a long tenured President to a newly hired President in January 2020. Discussions will begin in calendar 2020.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: National Louis University
Institution Address: 122 S. Michigan Ave.
City: Chicago State: IL Zip: 60603

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Marty Mickey
Address: 122 S. Michigan Ave.
City: Chicago State: IL Zip: 60603
Phone Number: (312) 261-3050 Email: mmickey@nl.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|--|
| 1. <u>Department of Central Mgmt. Svcs.</u> | 2. <u>Illinois Unified Certification Program</u> |
| 3. <u>Veteran's Business Program</u> | 4. <u>Cook County</u> |
| 5. <u>City of Chicago</u> | 6. <u>Women's Business Enterprise National Council</u> |
| 7. <u>U.S. Dept. of Veteran's Affairs</u> | 8. <u>National Minority Supplier Development Council</u> |
| 9. _____ | 10. _____ |

This report covers (please select): ☐ fiscal year ☒ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$14,000,000

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		2,100,000	15%	2,226,344	18%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	915-01-00	Individual goods		1,271,204	8.5%
Code/Description 2:	715-84-34	by code not		766,127	5.1%
Code/Description 3:	910-39-00	net		122,986	0.8%
Code/Description 4:	912-00-00	L		115,865	0.8%
Code/Description 5:	918-038-00			69,062	0.5%
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

(See attached)

Narrative Explaining Results of Illinois Higher Education Supplier Diversity Report

National Louis University set a goal at the beginning of the year for its targeted spend from minority, women and veteran owned suppliers at 15% and then had meetings with budget heads to request that they include vendors of this nature in their bidding for services and products where possible.

At the end of the year, this project resulted in successfully achieving the goal set at the beginning of the year.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: NORTH CENTRAL COLLEGE
Institution Address: 30 NORTH BRAINARD
City: NAPERVILLE State: IL Zip: 60540

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: MARYELLEN SKERIK
Address: 30 NORTH BRAINARD
City: NAPERVILLE State: IL Zip: 60540
Phone Number: 630 637-5678 Email: MJSKERIK@NOCTRL.EDU

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$29,407,442

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:				\$1,339,170	4.6%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Cleaning Services				2%
Code/Description 2:	Construction				1%
Code/Description 3:	Marketing				1%
Code/Description 4:	Merchandise				.3%
Code/Description 5:	Lighting				.1%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: North Park University
Institution Address: 3225 W Foster Ave
City: Chicago State: IL Zip: 60625

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Scott Stenmark
Address: 3225 W Foster Ave
City: Chicago State: IL Zip: 60625
Phone Number: 773-244-4451 Email: sstenmark@northpark.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|-----------|
| 1. <u>State of IL BEP</u> | 2. _____ |
| 3. <u>City of Chicago WB BED</u> | 4. _____ |
| 5. <u>WBENC</u> | 6. _____ |
| 7. <u>NMSDC</u> | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 21,692,004

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:	2,169,200	10%		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:	landscaping	250,000	1%	
Code/Description 2:	graphic	300,000	1.5%	
Code/Description 3:	legal	150,000	0.5%	
Code/Description 4:	cleaning	800,000	4%	
Code/Description 5:	maintenance	600,000	3%	
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Northwestern University
Institution Address: 633 Clark Street
City: Evanston State: IL Zip: 60208

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Jim Konrad, Executive Director, Procurement and Payment Services
Address: 2020 Ridge Avenue, 2nd Floor
City: Evanston State: IL Zip: 60208
Phone Number: 847-491-8121 Email: j-konrad@northwestern.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|---|
| 1. <u>System for Award Management (SAM)</u> | 2. <u>Supplier provided attestation</u> |
| 3. <u>Supplier provided affidavit</u> | 4. <u>City of Chicago</u> |
| 5. <u>State of Illinois</u> | 6. <u>Illinois Unified Certification Program</u> |
| 7. <u>Women's Business Development Council Chicago</u> | 8. <u>Chicago Minority Supplier Development Council</u> |
| 9. <u>State of Texas (HUB)</u> | 10. <u>State of Virginia</u> |

This report covers (please select): ☒ fiscal year ☐ calendar year 2018.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$1.095 billion*

* Please note this does not include salaries and benefits.

Also, please note that this includes approximately \$154 million in unaddressable spend (such as payments to other Universities, payments to our affiliate hospital, etc.).

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		N/A	N/A	\$125,253,636	N/A
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	NAICS 8112	N/A	N/A	\$11,409,002	N/A
Code/Description 2:	NAICS 5417	N/A	N/A	\$5,928,575	N/A
Code/Description 3:	NAICS 5413	N/A	N/A	\$5,890,912	N/A
Code/Description 4:	NAICS 5415	N/A	N/A	\$5,202,163	N/A
Code/Description 5:	NAICS 5414	N/A	N/A	\$4,639,890	N/A
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>					

8112 Electronic and Precision Equipment Repair and Maintenance

5417 Scientific Research and Development Services

5413 Architectural, Engineering, and Related Services

5415 Computer Systems Design and Related Services

5414 Specialized Design Services

Northwestern University's procurement diversity framework is based on the following:

- Buy - Provide diverse vendors with increased access to purchasing opportunities
- Engage - Enhance our involvement with other advocacy organizations (such as Chicago Anchors for a Strong Economy, Chicago United, Women's Business Development Council, Chicago Minority Supplier Development Council, Evanston Chamber of Commerce, and the City of Evanston)
- Develop - Establish a regular rotation of strategic partnership and development events

Below is a summary of Northwestern's direct diverse vendor spend only across all goods and services categories (we are currently working on implementation of a reporting tool to better track tier 2 spend with diverse vendors):

- Certified MBE: \$13,352,425
- Classified MBE: \$5,028,871
- Certified WBE: \$15,021,699
- Classified WBE: \$4,691,088
- Total certified: \$22,700,762
- Total classified: \$23,309,323

- SBE only: \$79,243,551

GRAND TOTAL: \$125,253,636

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Olivet Nazarene University
Institution Address: One University Avenue
City: Bourbonnais State: IL Zip: 60914

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Olivet Nazarene Univ Accounting Office ATTN: Matt Foor

Address: One University Avenue

City: Bourbonnais

State: IL

Zip: 60914

Phone Number: 815-939-5247

Email: finserv@olivet.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. MBE

2. PBE

3. SDVOB

4. SWS

5. VOSB

6. WBE

7. WMBE

8. _____

9. _____

10. _____

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 31,423,248.

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		1,571,140.	5	33,547.	1
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	WBE			33,547.	1
Code/Description 2:					
Code/Description 3:					
Code/Description 4:					
Code/Description 5:					
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

IL Higher Education Supplier Diversity Report
Fiscal Year 2019

Olivet Nazarene University

Narrative

This was our first year to be aware of the reporting requirement. That being said, our use of vendors holding each status is limited due to the fact that Kankakee County has a limited number (6) of certified firms. As a result, they account for a relatively low spend on a percentage basis. We have used two of the six firms. In years when we have large-scale construction projects, we would expect to exceed our goal. Fiscal year 2019 was not one of those.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Quincy University Corporation
Institution Address: 1800 College Avenue
City: Quincy State: IL Zip: 62301

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Mark STRIEKER
Address: 1800 College Avenue
City: Quincy State: IL Zip: 62301
Phone Number: 217-228-5237 Email: striema@quincy.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. TRANSITIONS OF Western IL
2. _____
3. WATTS Copy SYSTEMS
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

This report covers (please select): ☒ fiscal year ☐ calendar year 20 19.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: _____

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

UNDER REVIEW

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:					
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:					
Code/Description 2:					
Code/Description 3:					
Code/Description 4:					
Code/Description 5:					
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

See Attached



Quincy University

Supplier Diversity Reporting Requirement

Prepared: November 2019

To comply with the passage of Public Act 100-0140, Quincy University is preparing a voluntary supplier diversity program (hereafter, "the program"). The program will be developed, approved, and partially implemented over the next three (3) years, with full implementation of the program to occur within five (5) years.

Currently, the university is gathering institutional and regional data to establish relevant baselines for the use of diverse suppliers. In developing these baselines, university personnel will review vendor types to separate non-supplier purchases – including, but not limited to, payroll, utilities, and student payments -- from supplier purchases. The university will also develop a potential vendor list and evaluate the potential vendors, where the potential list identifies certified BEP/VMP suppliers accessible to our location, as applicable, and where those suppliers are presumptively capable of providing goods and services consistent with normal and customary institutional purchasing needs and with any future institutional purchasing needs that can be reasonably anticipated at the time of program development and approval. Vendor-utilization goals and timetables will be established in future years based on the relevant baselines, consistent with the provisions of the approved program and in light of experience with the implementation and operation of the program.

The program, when developed and fully implemented, and consistent with all applicable laws, will require the university to purchase ethically, fairly, and without conflict of interest, where institutional procurement processes seek the best value and support the development of businesses that are woman-owned, minority-owned or owned by persons with disabilities. The program shall be developed and operated in accordance with the university's Code of Ethics and Rules of Conduct, as published in the *Policy Handbook for Non-Instructional Staff* at Sects. 2.4.1 and 2.4.2.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: ROBERT MORRIS UNIVERSITY ILLINOIS
Institution Address: 401 S STATE STREET, 4TH FLOOR
City: CHICAGO State: IL Zip: 60605

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: VELEICIA DIVINITY, BUSINESS AFFAIRS MANAGER
Address: 401 S STATE STREET, 4TH FLOOR
City: CHICAGO State: IL Zip: 60605
Phone Number: 312-935-6700 Email: vdivinity@robertmorris.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|----------------------------------|-------------------------------|
| 1. <u>Any - including MBE</u> | 2. <u>Any - including PBE</u> |
| 3. <u>Any - including SDVOSB</u> | 4. <u>Any - including SWS</u> |
| 5. <u>Any - including VOSB</u> | 6. <u>Any - including WBE</u> |
| 7. <u>Any - including WMBE</u> | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$9,804,801

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		5000	.051%	4984	.051%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	95353	4515	.046%	4515	.046%
Code/Description 2:	91039	325	.003%	325	.003%
Code/Description 3:	72670	160	.001%	144	.001%
Code/Description 4:					
Code/Description 5:					
Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Roosevelt University
Institution Address: 430 S Michigan Ave
City: Chicago State: IL Zip: 60605

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Interim Procurement Contact - Tangella S. Maddox
Address: 430 S Michigan Ave
City: Chicago State: IL Zip: 60605
Phone Number: (312) 341-3563 Email: tmaddox@roosevelt.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|-----------|
| 1. <u>City of Chicago</u> | 2. _____ |
| 3. <u>Cook County</u> | 4. _____ |
| 5. <u>State of Illinois</u> | 6. _____ |
| 7. <u>Chicago Minority Dev Council</u> | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2020.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$101M

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:		\$422,406	0.42%		
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Prof. Services	\$98,000	23.20%		
Code/Description 2:	Mainten. Contracts	\$70,000	16.57%		
Code/Description 3:	Printing	\$65,000	15.39%		
Code/Description 4:	Other Supplies	\$55,000	13.02%		
Code/Description 5:	Auditing Services	\$45,000	10.65%		
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.



November 14, 2019

The University recognizes the importance of increasing the participation of businesses owned by minorities, females and persons with disabilities and is dedicated to doing so. The University will work proactively to identify and to invite such vendors to respond to requests for proposals for goods and services for the University. All employees engaging in purchasing activity for the University shall make reasonable efforts to use qualified minority, female and persons with disabilities for such activities.

FY 2020 Goal:

Our goal for the year is a five percent increase over last fiscal year. Our budget is approximately \$101M, though no more than 20% of this amount is available to achieve supplier diversity goals. For example, most of the budget is consumed by major expenses such as personnel, debt service and utilities. And despite efforts to maintain and cut costs in many discretionary areas, spend with minority, female and persons with disabilities from FY18 to FY19 increased from \$307K to \$402K.

Outreach Efforts to Increase the Use of Certified Vendors:

- Email and send letters to current vendors to become certified
- Provide a link to RU website to encourage vendors to become certified
- Ensure the Vendor Application Form is included with all new Vendor Packets to identify all classifications of minority, female and persons with disabilities
- Update the University's policy as necessary to include the new reporting requirements and language
- Attend minority business procurement conferences and partner with other Universities
- Participate in Supplier Diversity Outreach seminars, fairs, and workshop events

Sincerely,

Tangella S. Maddox
Associate Vice President, Finance

Attachment

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Saint Xavier University
Institution Address: 3700 W 103rd Street
City: Chicago State: IL Zip: 60655

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Karrie Mallo
Address: same as above
City: _____ State: _____ Zip: _____
Phone Number: 773-298-3259 Email: mallo@sxu.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|-----------------------------|---------------------------|
| 1. <u>State of Illinois</u> | 2. <u>City of Chicago</u> |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 18,362,475 (excludes salaries, benefits, depreciation)

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:	550,000	3%		3%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:		3%		3%
Code/Description 2:		3%		3%
Code/Description 3:		3%		3%
Code/Description 4:		3%		3%
Code/Description 5:		3%		3%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: School of the Art Institute of Chicago

Institution Address: 116 S. Michigan Ave, Suite 700

City: Chicago

State: IL

Zip: 60603

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Mike Riordan

Address: Art Institute of Chicago, 116 S. Michigan Ave, Suite 700

City: Chicago

State: IL

Zip: 60603

Phone Number: 312-499-4268

Email: mriordan@artic.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. City of Chicago

2. State of Illinois

3. Cook County

4. City Colleges of Chicago

5. Chicago Minority Supplier Development Council

6. Women's Business Development Center

7. Chicago Public Schools

8. _____

9. _____

10. _____

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$42,134,000

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:				2,608,533	6.2%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	Food Service			2,279,129	5.4%
Code/Description 2:	Technology			178,532	.4%
Code/Description 3:	Contracted Services			71,275	.2%
Code/Description 4:	Professional Services			59,433	.1%
Code/Description 5:	Retail Shop			20,164	.05%
<p>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

The School of the Art Institute is undertaking the following initiatives to increase diversity and inclusion in our supply chain.

- A Supplier Diversity Advisory Council was created in FY19. The council is composed of senior management from a variety of departmental areas. These departments reflect some of the largest spend categories and greatest opportunity for supplier diversity. Council members serve as champions to make supplier diversity an integral part of how we conduct business, foster inclusive procurement, and support local economic growth. The Council is working with the procurement team to create an aggressive plan to enhance diverse supplier outreach efforts and increase diverse supplier participation and spend.
- Developing strong relationships with certifying organizations is a priority. We are an active member of the Chicago Minority Supplier Development Council. Our partnership with the CMSDC gives us access to a large database of certified MBE's. We are also an active member of the Women's Business Development Center and have similar access to a database of certified WBE's. We routinely reach out to public sector leaders in the City of Chicago and Chicago Park District to gain access to supplier certification data and suggestions on ways that we can collaborate to improve our internal program. An internal diverse supplier database sorted by commodity and service types was subsequently developed for school management and project leaders to help them identify new suppliers for inclusive bid opportunities.
- Our outreach efforts to connect with diverse suppliers include active participation in the annual Chicago Business Opportunity Fair sponsored by CMSDC and the largest event of its type in Chicago that brings buyers and diverse sellers together. The annual Chicago Park District Vendor Networking event is another showcase that brings many city affiliated

agencies and non-profits together with diverse suppliers. We participate in CMSDC and WBDC events and topical discussions and have discovered new diverse suppliers through organized supplier meet 'n greets.

- The school has organized a number of Commodity Councils to further advance diversity and inclusion in the supply chain. Commodity Councils are comprised of subject matter experts in key commodity areas that include technology, facilities, operations, printing/marketing, construction/capital projects, etc. Commodity Council members work to leverage volumes, define standards, reduce costs, and rationalize supplier relationships and choices. A key attribute of our supplier assessments is to create a pool of preferred suppliers and master service agreements that facilitate the bid, order and fulfillment process. Procurement seeks out MBE/WBE's to include in the supplier pool with the intention of welcoming new direct Tier I suppliers to the school on an on-going basis.

Through these initiatives and the development of progress reports, school leadership and the procurement team are attempting to actively manage resources, improve communications, establish supply chain priorities and achieve greater opportunities and outcomes for diverse suppliers.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov Attn: Harry Reinhard.

Institution Name: The University of Chicago
Institution Address: 5801 South Ellis Avenue
City: Chicago State: IL Zip: 60637

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Nadia Quarles, Esq., Assistant Vice President of Business Diversity
Address: 6054 South Drexel Avenue
City: Chicago State: IL Zip: 60637
Phone Number: 773-702-2553 Email: nquarles@uchicago.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|--|--|
| 1. <u>Cook County Office of Contract Compliance</u> | 2. <u>City of Chicago Department of Procurement Services</u> |
| 3. <u>Women's Business Development Center and National Affiliate</u> | 4. <u>Chicago Minority Supplier Development Council and National Affiliate</u> |
| 5. <u>Illinois Department of Transportation</u> | 6. <u>Illinois Department of Central Management Services</u> |
| 7. <u></u> | 8. <u></u> |
| 9. <u></u> | 10. <u></u> |

This report Covers (please select): X fiscal year calendar year 20 19.

The institution's total budget for the period (extending both public and private monies, including any fee-supported entities) is: \$2,449,820,000

Please complete the table for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:					
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the cart for each commodity code or description.					
Code/Description 1:	Non-Procurement				
Code/Description 2:	Capitalized Construction		1.2%		
Code/Description 3:	Information Technology				
Code/Description 4:	Buildings, Facilities & Hygiene Services				
Code/Description 5:	Scientific Supplies & Services				
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

RESULTS OF THE REPORT

Since this report has utilized the institution's entire budget as the denominator, the top spend area will always be Non-Procurement expenditures. Non-Procurement expenditures include a variety of non-supplier expenditures that include items such as academic salaries, staff salaries, benefits, depreciation, interest payments, etc. Within the supplier related categories, our top expenditure areas are Capitalized Construction, Information Technology, Buildings, Facilities & Hygiene Services, and Scientific Supplies & Services. In our view, it would be best to base this report on total procurement budget rather than the institution's total budget.

The University sets a goal of 41% (35% MBE and 6% WBE) for all construction projects, but is reflected as 1.2% since the denominator is the institution's total budget and not construction's. There are no other published diverse spend goals set for any other services/goods currently, thus no percentage or monetary amounts are reported in the table above.

OFFICE OF BUSINESS DIVERSITY OVERVIEW

The Office of Business Diversity, under the leadership of Nadia Quarles, Assistant Vice President, plays a fundamental role in increasing the University's utilization of minority and women-owned business enterprises within the goods, general services, and professional services categories. Business diversity is fundamental to the University's commitment towards growing and developing a portfolio of critical and valued business partners. Generating inclusive open competition gives the University the ability to leverage the best resources in the marketplace and increases access to the most creative and innovative talent locally and nationally.

ENCOURAGING DIVERSE SPEND

The University is committed to fostering diverse and inclusive business relationships with local and national minority and women-owned businesses.

1. Professional Services Symposium

In 2009, the Office of Business Diversity held the first Symposium dedicated to creating opportunities for minority and women-owned professional service firms. The Annual Professional Services Symposium brings prominent Minority and Women-owned Business Enterprise (MWBE) leaders from around the country together to network and build sustainable relationships with senior leadership at the University. At the two-day event, University Vice Presidents first provide departmental overviews during a pre-symposium meeting. The following day, the participating firms have a chance to interact one-on-one with our Vice Presidents and their senior teams during 45-minute business presentations. The Symposium culminates with a networking reception which gives invited guests and University leadership an opportunity to network, and features a welcome from President Robert J. Zimmer and University Trustee John W. Rogers, Jr.

Over the past 11 years, we have retained more than 90 MWBE's and spend of nearly \$52 Million within our legal, money management, financial services, communications, human resources, information technology, architecture and engineering contracts. This Symposium is viewed as a national model for other educational institutions, foundations and non-profits to emulate. We are currently looking to create goals within our communications, financial services, human resources, and IT industries.

2. UChicago Local

As the largest employer and engine for economic development on the South Side of Chicago, the University of Chicago has a deep commitment to our community. Through the UChicago Local initiative, the Office of Civic Engagement marshals the resources of the University and Medical Center to positively impact the quality of life in the neighborhoods around the University. In partnership with local organizations, we support business and career growth for local residents, housing opportunity in our community and economic growth that benefits all residents.

UChicago Local has worked with more than 300 South Side businesses to help grow their capacity and connect with opportunities at the University. Through these partnerships with community businesses, the University spends more than \$25 million on goods and services from more than 300 South Side companies.

3. Inclusive Construction Initiative

This initiative is a joint effort between the University of Chicago Office of Civic Engagement, Facilities Services, and UChicago Medicine to create opportunities for minorities, women, and local residents on campus projects.

In 2017, the University harmonized construction contracting and on-site workforce goals which include: 35% MBE and 6% WBE participation; 30% minority journey workers and apprentices, and 5% female journey workers and apprentices; 40% minority laborers and 5% female laborers. Lastly, these new enterprise-wide goals also includes 40% City of Chicago Resident worker hours.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: University of St Francis
Institution Address: 500 Wilcox St
City: Joliet State: IL Zip: 60435

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Julee Gard
Address: 500 Wilcox St
City: Joliet State: IL Zip: 60410
Phone Number: (815)740-3371 Email: jgard@stfrancis.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|----------|-----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: 12,894,439

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBES.				
Total Spend with M/W/VBES:		0	0	0
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBES and complete the chart for each commodity code or description.				
Code/Description 1:		0	0	0
Code/Description 2:		0	0	0
Code/Description 3:		0	0	0
Code/Description 4:		0	0	0
Code/Description 5:		0	0	0
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

As the University of St. Francis makes procurement decisions without regard to matters of race, gender, orientation or any protected class, the University does not typically track whether vendors are minority, women or veteran-owned. The above data is based on the USF's best estimate of how its procurement spending is allocated to what the University believes to be diverse vendors. The USF's goals continue to be to promote and advocate for diversity in the procurement process, while at the same time providing an equal opportunity to all.

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: Wheaton College
Institution Address: 501 College Avenue
City: Wheaton State: IL Zip: 60187

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: Douglas Carrington
Address: 501 College Avenue
City: Wheaton State: IL Zip: 60187
Phone Number: 6307525383 Email: douglas.carrington@wheaton.edu

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

- | | |
|---|--|
| 1. <u>State of Illinois</u> | 2. <u>State of Wisconsin</u> |
| 3. <u>City of Chicago</u> | 4. <u>Cook County, IL</u> |
| 5. <u>DuPage County, IL</u> | 6. <u>U.S. Veterans Administration</u> |
| 7. <u>Womans Business Enterprise National Council</u> | 8. _____ |
| 9. _____ | 10. _____ |

This report covers (please select): ☒ fiscal year ☐ calendar year 2019.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: \$148,524,106

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

		Goal		Actual	
		\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.					
Total Spend with M/W/VBEs:			%	\$ 498,070.00	2%
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.					
Code/Description 1:	238210 Audio Equipment Installation (except radio)		%	\$ 242,009.14	1%
Code/Description 2:	236220 Commercial & Institutional Building Const		%	\$ 60,271.98	.003%
Code/Description 3:	561110 Office Administrative Services		%	\$ 52,002.00	.002%
Code/Description 4:	485510 Charter Bus Industry		%	\$ 39,396.50	.002%
Code/Description 5:	238210 Electrical Contractors & other wiring install		%	\$ 32,448.28	.002%
<p><i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i></p>					

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.

This report includes actual spend for our top five commodities for fiscal year 2019, which ended 30 June 2019. For this period Wheaton's budget was \$148,524,106; of which the total spend on goods and services were \$24,849,000. Wheaton's total diversity spend for fiscal 2019 across all commodities was \$498,070 which represents approximately 2%.

Wheaton College's diversity supplier program has been managed on a voluntary basis for a number of years. Specific goals have never been assigned however, Wheaton College is actively engaged with professional organizations, consortiums, and peer institutions in developing a more comprehensive supplier diversity program including establishing benchmarks; expansion of diversity vendors in database; purchasing policy statement; supplier outreach and development; and a diversity supplier statement for bid requests. Wheaton College uses and will continue to improve its eProcurement system to track and report on supplier diversity participation.

Two groups of diversity suppliers are currently identified in our eProcurement system:

1. **Certified** – MWVBE suppliers that have one or more certifications issued by an authorized agency. Spend with these suppliers is used for reporting.
2. **Uncertified** – Suppliers that qualify on one or more points as MWVBE but are lacking formal certification. Spend with these suppliers is NOT used for reporting. Outreach to these suppliers will occur regularly to encourage development as certified diversity suppliers. Progress will be tracked.